

In response to the current COVID-19 situation in the UK, I would like to take this opportunity to reassure you that Electrotech Solutions (UK) Ltd has already taken a number of precautionary actions to ensure that we can continue offering the best service for you and your business whilst keeping our team safe.

We are following all guidance and advice issued by HM Government and Public Health England.

Business as Usual

- **We are operating as normal and have so far had ZERO suspected cases of Coronavirus in the business.**
- We are regularly reviewing our supply chain to limit the negative impact to our services/supplies.
- We have fully prepared for office teams to start working remotely where applicable, ensuring wherever possible we can still offer a full service whilst preventing the spread of the virus amongst our team.

The Team

- We have established a dedicated taskforce with representatives from across the business, who are monitoring the situation and meeting daily.
- We have introduced a clear travel policy, meaning we are fully aware of all travel arrangements our team has.
- We have cancelled our business travel plans and attendance to all events.

Hygiene

- Hand sanitiser and disinfection wipes are widely available across the business for our team to use, at their work stations and beyond.
- All shared work stations and facilities have been upgraded with additional hygiene products.
- We are encouraging our team to follow best hygiene practices as recommended by the World Health Organisation.

To confirm, so far, we have had zero suspected cases of Coronavirus and our task-force is monitoring the situation very closely. We will keep you updated on the situation via email, but if you would like to find out more information, please see the current government information

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>



Mark Sutton - Managing Director - March 2020